

Terms & Conditions

By completing the Course Application Form, you agree to the terms and conditions set out below. 1. Applications to attend workshops and courses run by Biomechanics Education Ltd must be made on the Course Application Form.

2. By completing and submitting the Course Application Form, you are committing to attend and pay the full fee in respect of the workshop or course detailed in the Course Application Form. You must send all pages from the application form when returning it to Biomechanics Education Ltd – this includes the Terms & Conditions, Learner Details, Physical Health Questionnaire and your relevant certificate copies.

3. Subject to 10 below, your place on the workshop or course shall be reserved on the payment of a deposit which is 50% of the individual course cost or full fee in respect of that workshop or course (please see the price list for these amounts). Such deposit or full fee must be paid on submitting the completed Application Form.

4. The balance of the workshop or course fee (i.e. the total fee less the deposit paid) must be received by Biomechanics Education Ltd no later than 14 days before the workshop or course start date. A failure to pay the total fee by this time may result in the loss of your place on the workshop or course and the loss of your deposit.

5. If you are unable to attend the workshop or course on the date applied for, you may be able to attend the workshop or course on an alternative date subject to you having submitted a letter of cancellation (see 6 below) and there being an available place on an alternative date.

6. Should you wish to cancel your place on a workshop or course, to avoid the loss of any fees paid (including the deposit), a letter of cancellation, together with a completed Course Application Form for an alternative workshop or course must be sent or delivered to Biomechanics Education Ltd at 11, East Close, Keyworth, Nottingham, NG12 5GN, to be received at this address no later than 28 days before the start date of the original workshop or course. In such circumstances any fee paid (including the deposit) will be transferred to the alternative workshop or course.

7. Biomechanics Education Ltd owns the intellectual property known as Biomechanics Coach™, Biomechanics Trainer™ and iMoveFreely® and use of this property is prohibited anywhere in the world without written permission by Biomechanics Education Ltd. This property includes but is not limited to, all designs, characters, copyrights, trademarks, programmes, the research

performed by Martin Haines and colleagues, course notes, lectures, presentations, online presentations, content, protocols and forms (and variations thereof). This information shall not be used or passed on to others in any form without prior written consent of Biomechanics Education Ltd. The courses are not allowed to be reproduced in any form and delivered in any form without written permission from Biomechanics Education Ltd.

8. If you wish to cancel your place on a workshop or course and do not wish to attend an alternative workshop or course, provided that a letter of cancellation is sent or delivered to the address set out in 6 above, and is received at that address within 28 days of the date of the workshop or course, any fees paid over and above the deposit shall be refunded to you. Please note that the deposit paid is nonrefundable.

9. In the event that Biomechanics Education Ltd finds it necessary to re-schedule or change in any way the course or workshop on which you are enrolled (including date, venue, content or price), you will be informed of this as soon as reasonably practicable. Biomechanics Education Ltd shall not be liable for any resulting loss in respect of any such change.

10. In the event that Biomechanics Education Ltd finds it necessary to cancel the course or workshop on which you are enrolled, you will be given as much notice of this as reasonably practicable and will be offered an alternative date for the course or workshop. Biomechanics Education Ltd shall not be liable for any resulting loss in respect of such cancellation.

11. Biomechanics Education Ltd reserves the right to refuse any workshop or course application and shall not be required to inform the applicant of the reason for such refusal. In this event any deposit or full fees paid shall be refunded. In addition, Biomechanics Education Ltd reserves the right to exclude from any workshop or course any individual who fails to comply with Biomechanics Education Ltd standard practices and procedures, or any individual with disruptive behaviour. In such event, no refund of workshop or course fees (including the deposit) paid by the excluded individual shall be given.

12. Applications for all workshops and courses that require a pre-requisite qualification must be accompanied by proof that you have such qualification. In the event that no such proof is received Biomechanics Education Ltd, a place on the workshop or course shall not be reserved for you until such proof has been received.

13. Biomechanics Education Ltd encourages you to use the branding and logos for your relevant courses and qualifications for the promotion of your business and our brand, but for the avoidance of doubt, Biomechanics Education Ltd owns all intellectual property and trademarks relating to, but not limited to; all marketing

materials, logo's, paperwork, course workbooks, screening and exercise sheets provided to you on the course.

14. In the case of an individual being referred on any attendance assessment, the first re-sit will be free of charge. Any further re-sits will be charged at £50 per re-sit.

15. Biomechanics Education Ltd reserves the right to use any testimonials or photographs and videos taken during the course for marketing purposes. If you do not wish for this to happen, please notify head office in writing in advance of the course.

16. **INSURANCE** – Biomechanics Education Ltd strongly recommends that you have relevant insurance for the duration of the course and also post qualification. The Intrinsic Biomechanics Association has negotiated cover with Graybrook Insurance Brokers Ltd who will not only provide cover for your Biomechanics Coaching™ qualifications but also for any other qualification you possess too. Graybrook Insurance Brokers Ltd recognise that obtaining Biomechanics Coaching™ qualifications means a Biomechanics Coach™ will be less risk and so will provide very competitive rates. You must have insurance in place from the time you are a student with Biomechanics Education Ltd and moving forwards. Graybrook Insurance Brokers Ltd can be contacted on enquiry@lfcgraybrook.co.uk or on 01245 321 185.

If you do not wish to use Graybrook Insurance Brokers Ltd, you must provide documented evidence that your existing insurance company will cover Biomechanics Coaching™. If you cannot provide evidence Biomechanics Education Ltd can be held responsible for any insurance or legal claims that may occur.